



TotSwap Consignment Sale – Consignor Agreement

Consignor ID# _____ Consignor %: _____

Name: _____

Address: _____

City: _____ ST: _____ Zip Code: _____

Phone: _____

Email Address: _____

Consignor Agrees to the Following:

1. All items must be clean (no stains, holes, etc.) and functioning (no missing pieces and with working batteries included if applicable).
2. TotSwap reserves the right to reject any item, and may also remove an item from the sale floor at any time.
3. Consignor is responsible for tagging, pricing, and hanging their own items.
 - If indicated on the tag, item will be discounted 50% off during the ½ price sale.
 - If indicated on the tag, item will be donated at the end of the sale.
 - If no price is indicated on the tag, then a price will be determined by TotSwap or the item will be pulled from the sale floor.
 - Items must be a minimum of \$1
4. Consignor accepts responsibility to pick-up any unsold merchandise by the end of the designated pick-up time, otherwise, the items become the property of TotSwap and may be donated.
5. ***Although TotSwap will do it's best to ensure that items are not damaged or stolen between drop-off and pick-up, TotSwap, the leasors of the space where the sale is held, and volunteers will not assume liability for the consignors items.*** Initial: _____
6. All sales are final and no returns, refunds, or credits will be given.

7. Consignor agrees to waive any and all claims for personal injury resulting from participation in the sale, for whatever cause, against TotSwap, the leasor of the space where the sale is held, any volunteer or participant in the sale, and the insurer of TotSwap.
8. Consignor understands that proceeds will be 50% of selling prices unless they have fulfilled one or two 4-hour volunteer shifts.
9. Consignor understands that they will receive 55% of the selling price of their items if they have fulfilled one volunteer shift. Consignors will receive 60% of the selling price if they have fulfilled two volunteer shifts. The \$5 registration fee will also be refunded in their final check. The full shift time must be completed in order to receive these additional funds.
10. All checks will be mailed within 5 days of the close of the sale. **ALL EARNINGS CHECKS SENT TO THE CONSIGNOR MUST BE CASHED WITHIN 60 DAYS OF CHECK DATE OR CHECK WILL BE CANCELLED! NO EXCEPTIONS!!**

By signing here, you are agreeing to all of the above items:

Signature: _____

Date: _____

By initialing here, you are confirming that you have received your consignor pre-sale passes:

Initial: _____